

# ISLPR Online English Course: Develop your English Skills in 14-Weeks

## COURSE DESCRIPTION

Course commencement date: 09 May 2020  
 Course completion date: 14 August 2020

### Office hours:

This course meets online only. Scheduled workshops are delivered via Zoom. Zoom links will be sent weekly with the workbooks.

### Contact before course commencement:

All inquiries before course commencement should be sent via email to [info@islpr.org](mailto:info@islpr.org)

### Contact during the course:

All questions related to course content should be asked on the Facebook private group. By doing so, others may benefit from your question too. Any private matters can be sent to [info@islpr.org](mailto:info@islpr.org).

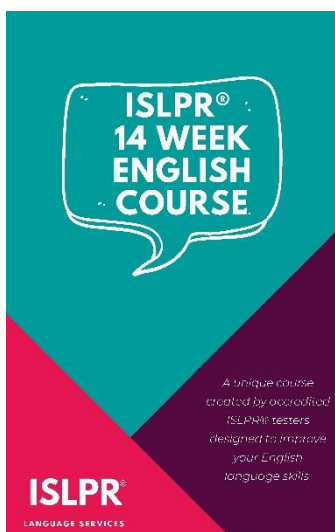
### Class size:

We are limiting the number of participants in the course to ensure the tutors can provide course attendees with as much useful feedback as possible.

## AIM OF THE COURSE

The aim of the course is to help participants develop their language proficiency. It provides advice and recommends activities in all four macroskills (speaking, listening, reading and writing). The focus is on developing your practical language skills with specific advice on aspects of each skill including, for example, pronunciation in speaking, grammar in speaking and writing, skimming and scanning in reading and a variety of experience in listening. All workbooks end with specific advice on using what has been taught in real-life activities. This is a practical course intended to help you develop your everyday ability in English.

See below for an excerpt from the workbooks.



### 4. Interested and interesting:

*The trip to New Zealand was very interesting.*

*The tourists were especially interested in the volcanic features at Rotorua.*

"Interested" refers to the feelings of a person who wants to know more about something or someone.

"Interesting" refers to a quality of a thing, an event or another person when someone wants to know more about them.

### Formal Practice Exercise 1

Some words have been left out of the following sentences. Write in the correct word.

(interesting/interested)

*Mary said, "Tom, I don't want to go to the Art Gallery. When I went there last week, I wasn't very ..... in the paintings on display."*

*"I'm sorry about that, Mary. When I went there a few days after you had been there, I found the paintings I saw very ....."*

(exciting/excited)

*The boys cheered loudly and were very ..... when the captain of the school team scored a century but, because the game was very ....., they didn't want to return to class.*

### Real-life Use

Find and listen to a news or radio programme on a topic of your choice. Which language features were difficult to understand? Make notes and discuss the ideas in the programme.

Title of the Programme: \_\_\_\_\_

Notes on Content: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Your Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Your difficulties in understanding: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## **COURSE DELIVERY**

Workbooks will be emailed to you every Saturday morning in PDF format. Workshops will be conducted via Zoom every Friday.

The time of the Friday workshop is pending. The workshop will either commence at 10 AM (AEST) or 3 PM (AEST). This will be confirmed before enrolment opens on Wednesday, 29 April 2020.

### ***What can you expect?***

Every Saturday at 5 AM (AEST), you will be sent a new workbook via email. Each workbook will have a different focus (see the course outline below) and will provide theory and practicals to complete. The workbook must be completed and emailed back to [info@islpr.org](mailto:info@islpr.org) by 9 AM every Thursday. Any questions you have should be posted to the private Facebook group (in the applicable thread) by 10 AM every Thursday.

Every Friday you will be invited to attend a Zoom workshop. This group workshop will run for one to two hours and be conducted by one of our accredited tutors. During the workshop, your tutor will go through the workbook for the week and provide answers. Any questions you post in the group will be answered during this workshop. During the workshop, 30 minutes or so will be set aside to discuss the practical activities you were required to complete during the week. You will be required to orally discuss the “real-life use” activity that you completed for the week.

## **PREREQUISITES**

There are no specific prerequisites for this course. However, basic English is required.

### ***Who is this course suitable for?***

Anyone wanting to improve their English skills whether they are in Australia or other countries. For example:

- People who want to further develop their English,
- Teachers from overseas wishing to register to teach in Australia or New Zealand who need help in improving their English skills,
- International students wanting to enter Australian or New Zealand universities, Colleges or Secondary Schools who need help in improving their English skills,
- Other people wanting to get vocational registration in Australia or New Zealand who need help in improving their English skills.

### ***What do you get?***

- 14 workbooks, each designed to focus on a particular skill.
- Up to 28 hours of contact time with a tutor over the 14-week programme.
- Access to a private Facebook group to ask questions and engage with other participants (a great way to practise your English with like-minded people!)
- A certificate of course completion.
- If you pay up-front you will be given a free 15-minute consultation with the tutor to ask any questions about your proficiency.

**Other**

You should download [Zoom](#) and create a free account before this course commences. All workshops will be conducted via Zoom.

**COURSE OUTLINE**

		<b>Online Course Start Date: 09 May 2020</b>		<b>End Course Date: 14 August 2020</b>	
<b>Week</b>	<b>Skill</b>	<b>Date sent to participants</b>	<b>Date to return to tutor</b>	<b>Live Tutoring Workshops</b>	
1	Introduction	Saturday, 09 May 2020	Thursday, 14 May 2020	Friday, 15 May 2020 (1-2 hours workshop)	
2	Speaking (S)	Saturday, 16 May 2020	Thursday, 21 May 2020	Friday, 22 May 2020	
3	Writing (W)	Saturday, 23 May 2020	Thursday, 28 May 2020	Friday, 29 May 2020	
4	Listening (L)	Saturday, 30 May 2020	Thursday, 04 June 2020	Friday, 05 June 2020	
5	W	Saturday, 06 June 2020	Thursday, 11 June 2020	Friday, 12 June 2020	
6	Reading (R)	Saturday, 13 June 2020	Thursday, 18 June 2020	Friday, 19 June 2020	
7	W	Saturday, 20 June 2020	Thursday, 25 June 2020	Friday, 26 June 2020	
8	S	Saturday, 27 June 2020	Thursday, 02 July 2020	Friday, 03 July 2020	
9	W	Saturday, 04 July 2020	Thursday, 09 July 2020	Friday, 10 July 2020	
10	L	Saturday, 11 July 2020	Thursday, 16 July 2020	Friday, 17 July 2020	
11	W	Saturday, 18 July 2020	Thursday, 23 July 2020	Friday, 24 July 2020	
12	R	Saturday, 25 July 2020	Thursday, 30 July 2020	Friday, 31 July 2020	
13	W	Saturday, 01 August 2020	Thursday, 06 August 2020	Friday, 07 August 2020	
14	Conclusion	Saturday, 08 August 2020	Thursday, 13 August 2020	Friday, 14 August 2020.	

## COURSE CERTIFICATE

1. The certificate you are provided at the end of this course is a *Certificate of Course Completion*. It does not replace the need for you to take an ISLPR test for official purposes, such as teacher registration or university entrance. Graded certificates will not be issued.
2. Participants will not receive their certificate of completion until all fees have been paid in full and all workbooks have been completed and returned to the tutor.

### *Important Information*

Please note this is an **online English course only**. **The course aims to further develop your English skills**. Therefore, you will not be eligible to use your course certificate for high stakes purposes. **You must do the [ISLPR test](#) if you need to prove your proficiency for academic, professional or vocational purposes.**

The ISLPR test and an ISLPR rating is not included in the fees for this course.

## COMMUNICATIONS

In an online course, much of our communication takes place via email, through online forums (a private Facebook group) and Zoom.

If private communication is required, an individual email will be sent.

## ABOUT THE COURSE CREATORS

These workbooks have been developed by Dr David Ingram (creator of the ISLPR test and many others) and Jenny Tamiya (accredited ISLPR tester and tutor).

The creators of this course have, together, over 60 years' experience in English language teaching. During these years they have come to learn what the most frequent issues are when a person is learning English as a second language. This 14-week course was designed to help ESL learners improve all aspects of their English though there is a particularly strong focus on writing (the most problematic skill).

**COURSE COST**

<b>BEST VALUE PLAN</b> <i>(pay in full)</i>	<b>FLEXIBLE PAYMENT PLAN</b> <i>(monthly payment plan)</i>
<p><b>Cost:</b> \$1,120.00 AUD (excl. PayPal fees)</p> <p><b>Pay in full bonus:</b> 2½ weeks free (\$280.00 value)</p> <p><i>This works out at \$80.00 per week... that's less than the cost of one private tutorial per week!</i></p> <p><b>Additional pay in full bonus:</b> a FREE 15-minute one-to-one consultation with a tutor at the end of the course during which you can ask your tutor anything in a confidential manner.</p> <p>Payment in full is due at the time of applying online.</p>	<p>Monthly Payment Plan \$400 AUD per month (Excl. PayPal fees) <i>Pro-rata for the final two weeks.</i></p> <p>1. Convenient monthly payments.</p> <p>Monthly payments will be billed every four weeks, for example:</p> <ol style="list-style-type: none"> <li>1. 08 May 2020 (or the date you sign)</li> <li>2. 05 June 2020</li> <li>3. 03 July 2020</li> <li>4. 31 July 2020</li> </ol>
<p style="text-align: center;"><i>Please refer to the code of conduct and terms &amp; conditions before booking. Enrolments close 06 May 2020 at 11:59 PM (AEST)</i></p>	

## **CODE OF CONDUCT and TERMS & CONDITIONS**

### ***Terms and Conditions for the Online Course***

1. The course is intended to help you develop your English.
2. This is not a test preparation course but a language development course. If you would like to familiarise yourself with the ISLPR test format, please read our [blog](#).
3. The ISLPR test and an ISLPR rating is not included in the fees for this course.
4. The certificate you are provided at the end of this course is a *Certificate of Course Completion*. It does not replace the need for you to take an ISLPR test for official purposes, such as teacher registration or university entrance.
5. Though no course can honestly guarantee an outcome, many years of research have demonstrated that if learners seriously follow the advice given throughout this course their language is most likely to develop.
6. Your success on this course depends on the effort you put into following up the advice provided. It is your responsibility to submit workbooks and questions on time. Workbooks must be emailed to [info@islpr.org](mailto:info@islpr.org) no later than 9 AM, every Thursday. Questions must be posted to the Facebook group no later than 10 AM, every Thursday. If your workbook or question is received after these times your tutor may not review your work.
7. The course is intended for learners who have already achieved at least basic English proficiency. It focuses on areas of particular need that we have identified from testing and tutoring many candidates over the past 40 years.
8. If you elect to pay full fees upfront you are eligible for a free 15-minute consultation about the course and your readiness for a test based on the work you have done. This will be a one-to-one consultation with a course tutor.
9. Workbooks will be sent to the email address listed on your application form. Workbooks are sent at 5 AM (AEST) every Saturday.
10. Accredited ISLPR tutors are responsible for the conduct of the workshops. Attendees are not permitted to interrupt. If you have a question you should so indicate in the chat. During the dedicated question time, the tutor will allow candidates to ask their questions (orally). Questions will be answered in chronological order depending on the time available.
11. During workshops, the tutor will go over the most common errors they came across in the workbooks. Tutors will also provide answers to any questions in the workbooks so you can compare answers.
12. If you miss a workshop the recording will be made available to the Facebook group. Access to the Facebook group expires 7 days after the course ends (14 August 2020).
13. Workshops differ from ISLPR tutorials as workshops are not one-to-one classes.

### ***Enrolment Agreement Terms***

1. By accepting these terms, the participant agrees to pay the Course fees (including GST) for the Course using the payment method selected on the enrolment form.
2. The participant accepts that he/she is required to pay the full amount of the Course fees even if he/she does not complete the Course.
3. If you pay by the month and miss a payment, you will not receive the next workbook until payment has cleared. Failure to pay within 5 business days will mean you are immediately removed from the course.
4. We will not “hold” a position in the course for prospective attendees. Only those who have applied and paid will be accepted into the course.
5. The duration of the course is stated in the course description.
6. Participants will not receive their certificate of completion until all fees have been paid in full and all workbooks have been completed and returned to the tutor.

### ***Course Withdrawal and Refunds***

1. We are not required to provide a refund if you change your mind about the course that you chose to enrol into (this is in accordance with Australian Consumer Law).

2. We understand that candidates may have extenuating circumstances that prevent them from undertaking the course. Where evidence can be provided to support your circumstances, course fees may be refunded as per the following:
  - a. A full refund is permitted if the enrolment is cancelled before the commencement date (09 May 2020) and if access to resources has not yet been provided.
  - b. No refunds will be provided after the commencement date of the course.
  - c. Discretion in assessing the extenuating circumstances rests with the Operations Manager who will assess refund applications on a case by case basis.

### ***Confidentiality and Privacy Policy***

We will only disclose information that we have about you:

1. to the extent specifically required by Australian law; or
2. for the purposes of this agreement (including disclosing information in connection with any query or claim),  
information provided by you is considered confidential and will not be divulged to any third party, nor will it be sold.
3. Upon enrolment in the course, we may use the content from your emails in our marketing materials and on our website testimonials page, as well as send you a monthly newsletter. Please be assured that we respect your privacy and only comments related to course outcomes and student experiences will be mentioned.

### ***Your Obligations***

1. All information provided to ISLPR Language Services (ILS) must be accurate.
2. You must notify us of any changes to your contact details immediately.
3. All work submitted to us must be your own work without plagiarism.
4. All interactions with ILS staff and other students must be conducted politely and respectfully. ILS reserves the right to determine, at its sole discretion, what constitutes abusive language or harassment, which could lead to cancellation of enrolment. No refunds will be given in such circumstances.

### ***Copyright and Proprietary Property***

1. This course is the copyrighted proprietary property of ISLPR Language Services. You will also receive links to materials that are the copyrighted proprietary property of third parties. No part of any course materials may be reproduced, stored in a retrieval system, or transmitted in any form or by any means or translated into any language, without the prior written consent of ISLPR Language Services.



## FAQS

### ***I only need help with my writing. Can I only sign up for part of the course (e.g. writing only)?***

In short, we do not recommend this. You are welcome to sign up for the course and only complete the workbooks that interest you. Discounts cannot be offered to candidates who only want to take part of the course. The course was developed with the aim of improving a person's speaking, listening, reading, and writing skills. If a course were developed to improve one skill only, it is likely the course would be structured quite differently to the one on offer.

If you would like help with just one skill, we highly recommend you take advantage of our [5 Tutorial Package](#) that is on offer until 30 June 2020. The tutorial package will provide you with personalised help and can focus on the one skill you need help with.

### ***Are there language requirements?***

Yes. A person intending on taking this course should have basic English skills.

### ***What should I do if I miss a workshop?***

Recordings of the workshop will be available to watch after each workshop. These videos will be uploaded to the Facebook group.

### ***How do I register?***

Enrolments open on Wednesday, 29 April 2020. You will need to register via our [website](#).

### ***When should I register?***

As we are limiting the number of participants, you should register as soon as possible.

Enrolments open on Wednesday, 29 April 2020 at 07:00AM. Enrolments close on 06 May 2020 at 11:59PM.

### ***Will you be offering this course again?***

Yes. However, we do not have a confirmed date yet for the second round.

### ***My payment did not go through. What do I do?***

Contact our accounts team via email [accounts@islpr.org](mailto:accounts@islpr.org)

### ***Do you provide financial assistance or payment plans?***

We offer a monthly payment plan.

Our online courses are not eligible for state or federal financial aid.

### ***Can I get a refund if I am unable to attend?***

Please refer to the terms and conditions for more information. Refunds will not be given after the commencement date when resources have been sent to participants.

### ***I am registered. Now what?***

You will be sent your first workbook on 09 May 2020 at 5AM. Complete the workbook by Thursday, 14 May 2020. Your first workshop will be on Friday, 15 May 2020. This workshop will also include an introduction to the online course and what you can expect over the coming weeks.



***How many students are in a course?***

At this stage, we are limiting the number of participants to 12. This allows course attendees to comfortably participate in the group workshop activities.

***Do I need specific equipment?***

You will need access to Zoom and Facebook.

Workbooks will be sent via email (PDF format). We recommend printing your workbooks out and completing them by hand.

***How do I contact technical support during my course?***

You will need to acquaint yourself with Zoom and Facebook before starting this course. Any technical issues you have with Zoom should be addressed to Zoom directly.

All other issues can be emailed to [info@islpr.org](mailto:info@islpr.org)

***Is there an orientation for online students?***

Workshop 1 will act as an orientation to the course.

***When and how often will my course meet?***

We will meet once a week on Fridays. The time will be confirmed when enrolment opens on Wednesday, 29 April 2020. At this stage workshops will be held either at 10AM (AEST) or at 3PM (AEST).

***Do I need to buy textbooks?***

No. We will provide all the information you need in your workbooks.

***I completed my course! Now what?***

Well done!

When you successfully complete the online course you will be eligible to receive a digital certificate of completion. You will only receive a certificate if you:

- Have paid your fees in full.
- Actively participate in the course.
- Complete and submit all your workbooks.

If you need to do an ISLPR test, course attendees will be provided a discount code. Contact [accounts@islpr.org](mailto:accounts@islpr.org) for your one-time-use code.

***Can I put my online course toward a professional certificate or degree program?***

The purpose of an online course is to deepen your knowledge of a particular field. In this case, our online course aims to develop your English skills. Therefore, the course cannot be formally applied as credit to other courses or institutions.

***Can I use the Course Completion Certificate instead of taking a test of English for teacher registration or university entry?***

No, this is a course designed to help you develop your English proficiency. Like most such courses, it is necessary to [take an ISLPR test](#) to verify your English proficiency.

***Whom should I contact if I have further questions?***



Please send questions to [marketing@islpr.org](mailto:marketing@islpr.org). Due to the number of enquiries we receive around enrolment time, please allow 24 hours for a reply.